

ZB# 05-51

David Garcia

43-1-1

ZONING BOARD OF APPEALS
TOWN OF NEW WINDSOR
555 UNION AVENUE
NEW WINDSOR, N.Y. 12553

GRANTED 9/26/05



Town of New Windsor

**555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4689**

OFFICE OF THE ZONING BOARD OF APPEALS

January 17, 2006

David Garcia
2 Harth Drive
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #05-51

Dear Mr. Garcia:

Please find enclosed two copies of the Formal Decision for your case before the Zoning Board of Appeals. Please keep these copies in your records for future reference if needed.

If you are in need of any further assistance or have any questions in this matter, please feel free to contact me at the above number.

Very truly yours,

Myra Mason, Secretary to the
NEW WINDSOR ZONING BOARD

MLM:mlm

cc: Michael Babcock, Building Inspector

NEW WINDSOR ZONING BOARD OF APPEALS

SBL: 43-1-1-

In the Matter of the Application of

DAVID GARCIA

**MEMORANDUM OF
DECISION GRANTING**

AREA

CASE #05-51

WHEREAS, David Garcia , owner(s) of 2 Harth Drive, New Windsor, New York, 12553, has made application before the Zoning Board of Appeals for a/an Request for 8 ft. Rear Yard Setback for proposed 8' X 10' shed and; for proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive in an R-4 Zone (43-1-1)

WHEREAS, a public hearing was held on September 26, 2005 before the Zoning Board of Appeals at the Town Hall, New Windsor, New York; and

WHEREAS, the Applicant appeared on behalf of this Application; and

WHEREAS, there were no spectators appearing at the public hearing; and

WHEREAS, no one spoke in favor of or in opposition to the Application; and

WHEREAS, a decision was made by the Zoning Board of Appeals on the date of the public hearing granting the application; and

WHEREAS, the Zoning Board of Appeals of the Town of New Windsor sets forth the following findings in this matter here memorialized in furtherance of its previously made decision in this matter:

1. The notice of public hearing was duly sent to residents and businesses as prescribed by law and published in The Times Herald Record, also as required by law.
2. The Evidence presented by the Applicant showed that:
 - (a) The property is a residential property located in a neighborhood of residential properties.
 - (b) The property is located on a corner lot and therefore, has two front yards by operation of law.
 - (c) The applicant seeks to construct a shed measuring 8 feet by 8 feet.

- (d) In constructing the shed, the applicant will not be removing any trees or substantial vegetation.
- (e) In constructing the shed, the applicant will not create the ponding or collection of water or divert the flow of water drainage.
- (f) The shed is not on top of nor will it interfere with any easements including, but not limited to, water, sewer and electrical easements.
- (g) Although the shed, if approved, will project closer to the road than the main dwelling, it will not interfere with the safe operation of motor vehicles on the adjacent roadways.
- (h) The applicant seeks to locate the shed in the best available place on the property given the topography and location of the property.
- (i) The shed will be similar in size and appearance to other sheds in the neighborhood.
- (j) In addition to the location of the property as a "Corner Lot" and its topography and layout, the property also contains a stream which further limits the possible location of any shed.

WHEREAS, The Zoning Board of Appeals of the Town of New Windsor makes the following conclusions of law here memorialized in furtherance of its previously made decision in this matter:

1. The requested variance(s) will not produce an undesirable change in the character of the neighborhood or create a detriment to nearby properties.
2. There is no other feasible method available to the Applicant that can produce the benefits sought.
3. The variance(s) requested is/are substantial in relation to the Town regulations but, nevertheless, are warranted.
4. The requested variance(s) will not have an adverse effect or impact on the physical or environmental conditions in the neighborhood or zoning district.
5. The difficulty the Applicant faces in conforming to the bulk regulations is/are self-created but, nevertheless, should be allowed.
6. The benefit to the Applicant, if the requested variance(s) is/are granted, outweighs the detriment to the health, safety and welfare of the neighborhood or community.

7. The requested variance(s) are/is appropriate and are/is the minimum variance(s) necessary and adequate to allow the Applicant relief from the requirements of the Zoning Local Law and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community.
8. The interests of justice will be served by allowing the granting of the requested area variance(s).

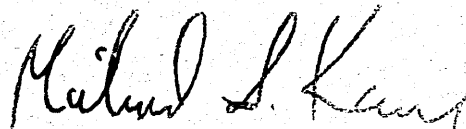
NOW, THEREFORE, BE IT

RESOLVED, that the Zoning Board of Appeals of the Town of New Windsor GRANT a request for a Request for 8 ft. Rear Yard Setback for proposed 8' X 10' shed and; for proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive in an R-4 Zone (43-1-1) as sought by the Applicant in accordance with plans filed with the Building Inspector and presented at the public hearing.

BE IT FURTHER

RESOLVED, that the Secretary of the Zoning Board of Appeals of the Town of New Windsor transmit a copy of this decision to the Town Clerk, Town Planning Board and/or Building Inspector and Applicant.

Dated: September 26, 2005



Chairman

**OFFICE OF THE BUILDING INSPECTOR
TOWN OF NEW WINDSOR
ORANGE COUNTY, NEW YORK**

NOTICE OF DISAPPROVAL OF BUILDING PERMIT APPLICATION

DATE: 5/31/05

APPLICANT: David Garcia
2 Harth Drive
New Windsor, New York 12553

PLEASE TAKE NOTICE THAT YOUR APPLICATION DATE: 5/25/05

FOR : David Garcia

LOCATED AT: 2 Harth Drive

ZONE: R-4 Sec/Blk/ Lot: 43-1-1

COPY

DESCRIPTION OF EXISTING SITE: SINGLE FAMILY DWELLING W/ PROPOSED 8X10 SHED
IS DISAPPROVED ON THE FOLLOWING GROUNDS:

1. 300-11, A1 & A3
ACCESSORY BUILDINGS MAY BE LOCATED IN ANY SIDE OR REAR YARD. SUCH BUILDING SHALL BE SET BACK 10' FROM ANY LOT LINE. A VARIANCE TO PERMIT A 8'X12' SHED LOCATED IN THE FRONT YARD AND 2' FROM THE REAR LOT LINE IS REQUIRED.


BUILDING INSPECTOR

PERMITTED	PROPOSED OR AVAILABLE:	VARIANCE REQUEST:
ZONE: R-4 USE:		
MIN LOT AREA:		
MIN LOT WIDTH:		
REQ'D FRONT YD: NOT PERMITTED	15'	TO PERMIT SHED IN THE FRONT YARD
REQ'D SIDE YD:		
REQ'D TOTAL SIDE TD:		
REQ'D REAR YD: 10'	2'	8'
REQ'D FRONTAGE:		
MAX BLDG HT:		
FLOOR AREA RATIO:		
MIN LIVABLE AREA:		
DEV COVERAGE:		

cc: Z.B.A., APPLICANT, FILE, W/ ATTACHED MAP

PLEASE ALLOW FIVE TO TEN DAYS TO PROCESS
IMPORTANT
YOU MUST CALL FOR ALL REQUIRED INSPECTIONS OF CONSTRUCTION

Other inspections will be made in most cases but those listed below must be made or Certificate of Occupancy may be withheld. Do not mistake an unscheduled inspection for one of those listed below. Unless an inspection report is left on the job indicating approval of one of these inspections it has not been approved and it is improper to continue beyond that point in the work. Any disapproved work must be re-inspected after correction.

1. When excavating is complete and footing forms are in place (before pouring.)
2. Foundation inspection. Check here for waterproofing and footing drains.
3. Inspect gravel base under concrete floors and under slab plumbing.
4. When framing, rough plumbing, rough electric and before being covered.
5. Insulation.
6. Final inspection for Certificate of Occupancy. Have on hand electrical inspection data and final certified plot plan. Building is to be completed at this time. Well water test required and engineer's certification letter for septic system required.
7. Driveway inspection must meet approval of Town Highway Superintendent. A driveway bond may be required.
8. \$50.00 charge for any site that calls for the inspection twice.
9. Call 24 hours in advance, with permit number, to schedule inspection.
10. There will be no inspections unless yellow permit card is posted.
11. Sewer permits must be obtained along with building permits for new houses.
12. Septic permit must be submitted with engineer's drawing and percolation test.
13. Road opening permits must be obtained from Town Clerk's office.
14. All building permits will need a Certificate of Occupancy or a Certificate of Compliance and here is no fee for this.

RECEIVED
MAY 28 2005
3 9.67
BUILDING DEPARTMENT

FOR OFFICE USE ONLY:
Building Permit #: 112005-428

**AFFIDAVIT OF OWNERSHIP AND/OR CONTRACTOR'S COMP & LIABILITY INSURANCE CERTIFICATE IS
REQUIRED BEFORE THE BUILDING PERMIT APPLICATION WILL BE ACCEPTED AND/OR ISSUED**

PLEASE PRINT CLEARLY - FILL OUT ALL INFORMATION WHICH APPLIES TO YOU

Owner of Premises DAVID GARCIA

Address 2 HARTH DR. NEW WINDSOR NY 12553 Phone # 845 565-9080

Mailing Address SAME AS ABOVE Fax # _____

Name of Architect -

Address _____ Phone _____

Address _____ Phone _____

State whether applicant is owner, lessee, agent, architect, engineer or builder OWNER

If applicant is a corporation, signature of duly authorized officer _____
(Name and title of corporate officer)

1. On what street is property located? On the SOUTH WEST side of WILLOW LANE
(N, S, E or W)
and HARTH DR feet from the intersection of 100 FT FROM CORNER OF HARTH
2. Zone or use district in which premises are situated _____ Is property a flood zone? Y _____ N ☒
3. Tax Map Description: Section 043.000 Block 0001 Lot 001.000
4. State existing use and occupancy of premises and intended use and occupancy of proposed construction.
- a. Existing use and occupancy — b. Intended use and occupancy STORAGE SHED
5. Nature of work (check if applicable) ☐ New Bldg. ☐ Addition ☐ Alteration ☐ Repair ☐ Removal ☐ Demolition ☒ Other 8x10 Shed
6. Is this a corner lot? YES
7. Dimensions of entire new construction. Front 12 FT Rear _____ Depth 8 FT Height 8' 7 1/2" No. of stories or 1
8. If dwelling, number of dwelling units: N/A Number of dwelling units on each floor _____
- Number of bedrooms _____ Baths _____ Toilets _____ Heating Plant: Gas _____ Oil _____
Electric/Hot Air _____ Hot Water _____ If Garage, number of cars _____
9. If business, commercial or mixed occupancy, specify nature and extent of each type of use _____
10. Estimated cost _____ Fee \$50.00

PAID
NO 5413589
ZONING BOARD

51 1050
date

APPLICATION FOR BUILDING PERMIT
TOWN OF NEW WINDSOR, ORANGE COUNTY, NEW YORK
Pursuant to New York State Building Code and Town Ordinances

Building Inspector: Michael L. Babcock
Asst. Inspectors: Frank Liel & Louis Krychear
New Windsor Town Hall
555 Union Avenue
New Windsor, New York 12553
(845) 563-4818
(845) 563-4695 FAX

Bldg Insp Examined _____
Fire Insp Examined _____
Approved _____
Disapproved _____
Permit No. _____

INSTRUCTIONS

- A. This application must be completely filled in by typewriter or in ink and submitted to the Building Inspector.
- B. Plot plan showing location of lot and buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram, which is part of this application.
- C. This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical and plumbing installations.
- D. The work covered by this application may not be commenced before the issuance of a Building Permit.
- E. Upon approval of this application, the Building Inspector will issue a Building Permit to the applicant together with approved set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises, available for inspection throughout the progress of the work.
- F. No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy shall have been granted by the Building Inspector.

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the New York Building Construction Code Ordinances of the Town of New Windsor for the construction of buildings, additions, or alterations, or for removal or demolition or use of property as herein described. The applicant agrees to comply with all applicable laws, ordinances, regulations and certifies that he is the owner or agent of all that certain lot, piece or parcel of land and/or building described in this application and if not the owner, that he has been duly and properly authorized to make this application and to assume responsibility for the owner in connection with this application.

(Signature of Applicant)

2 HARTH DR NEW WINDSOR NY 12553

(Address of Applicant)

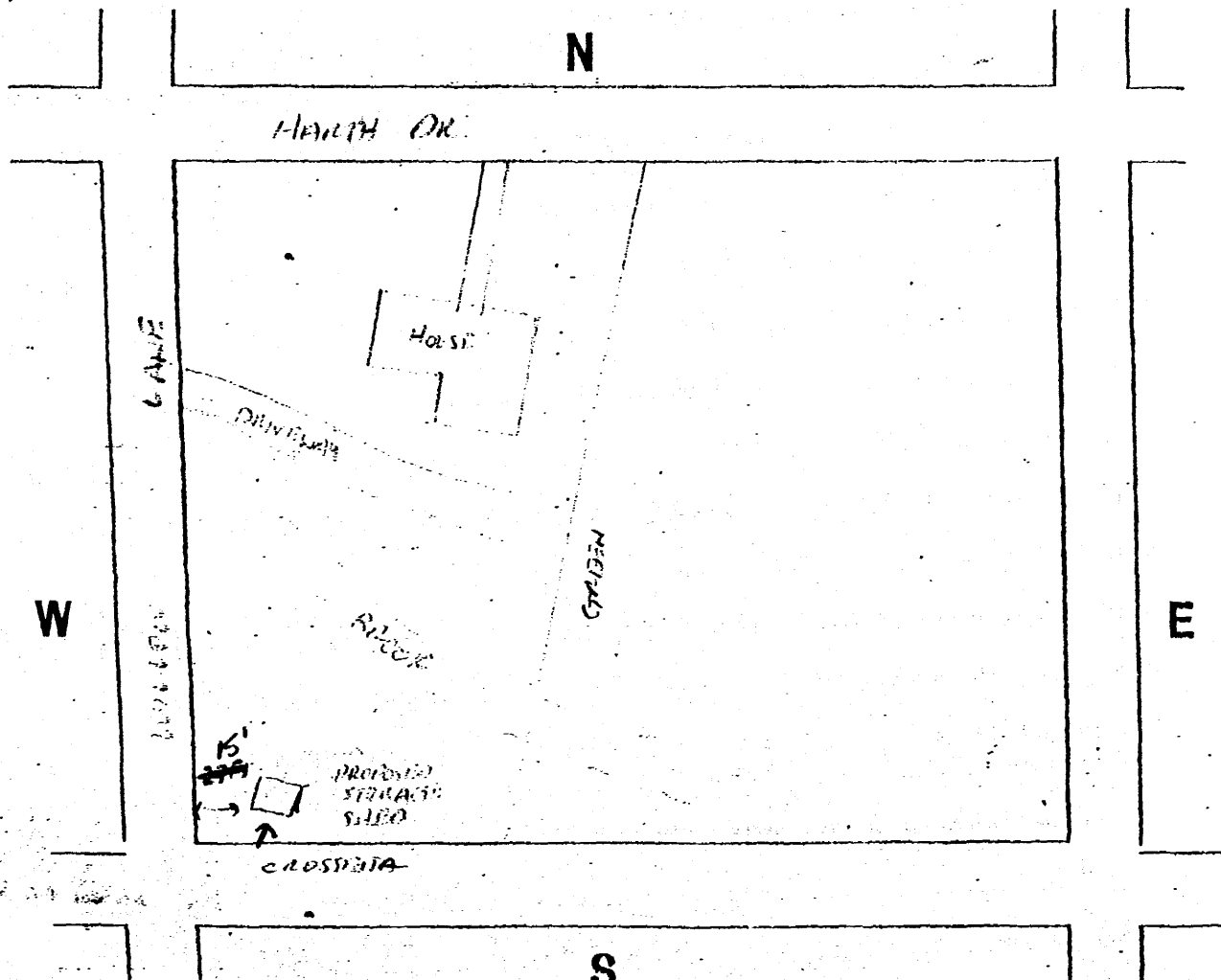
2 HARTH DR NEW WINDSOR NY 12553

(Owner)

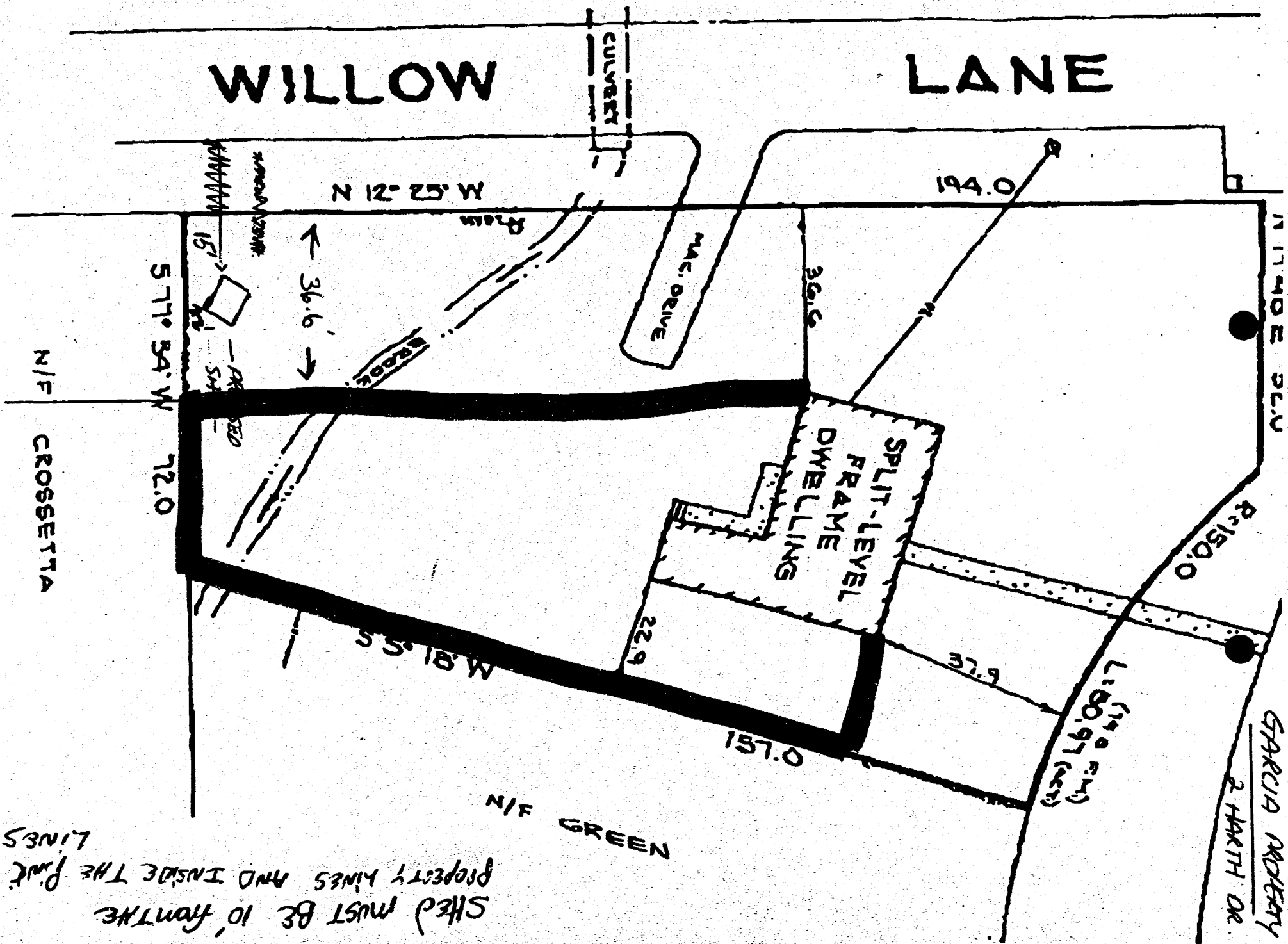
(Owner's Address)

PLOT PLAN

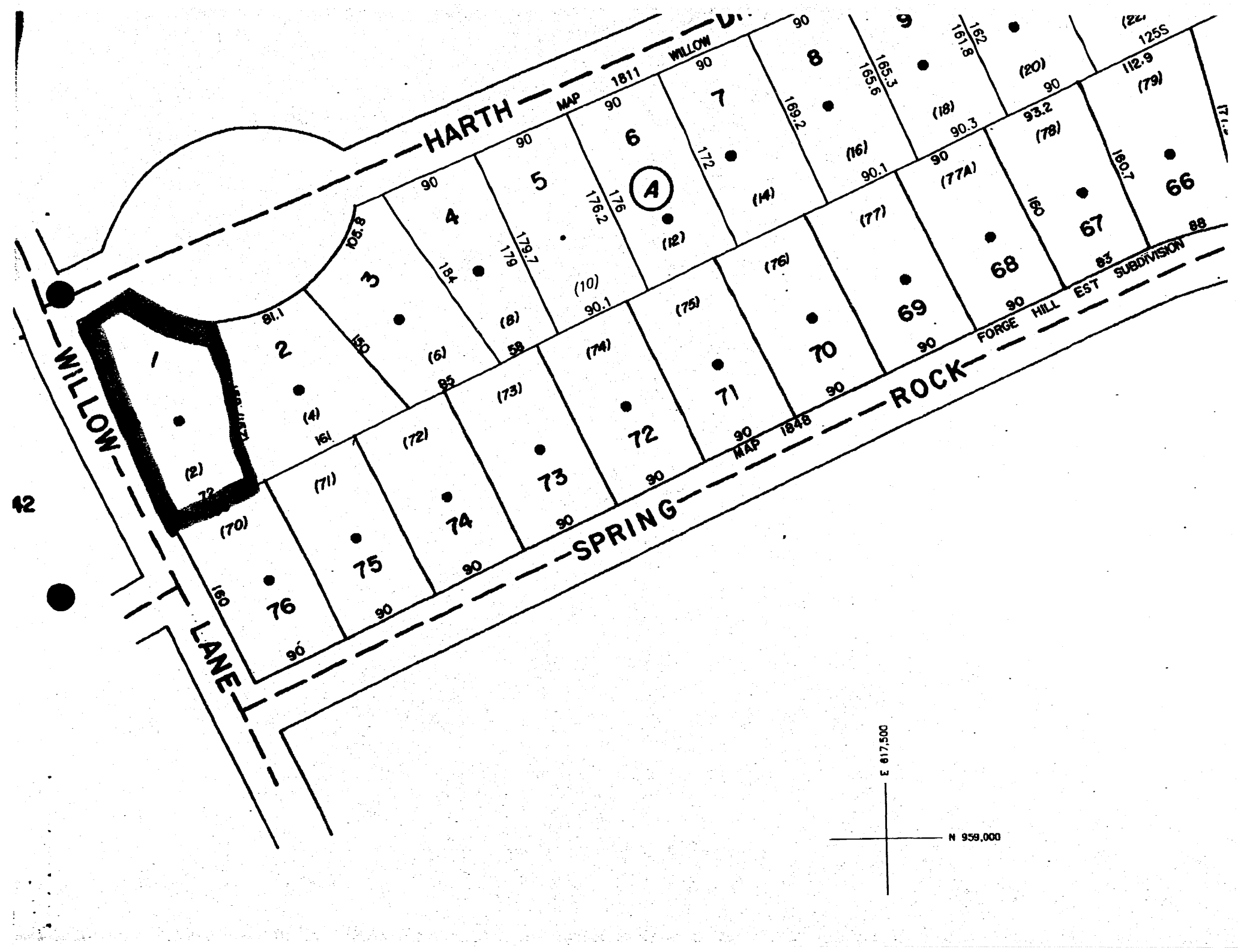
NOTE: Locate all buildings and indicate all set back dimensions. Applicant must indicate the building line or lines clearly and distinctly on the drawings.

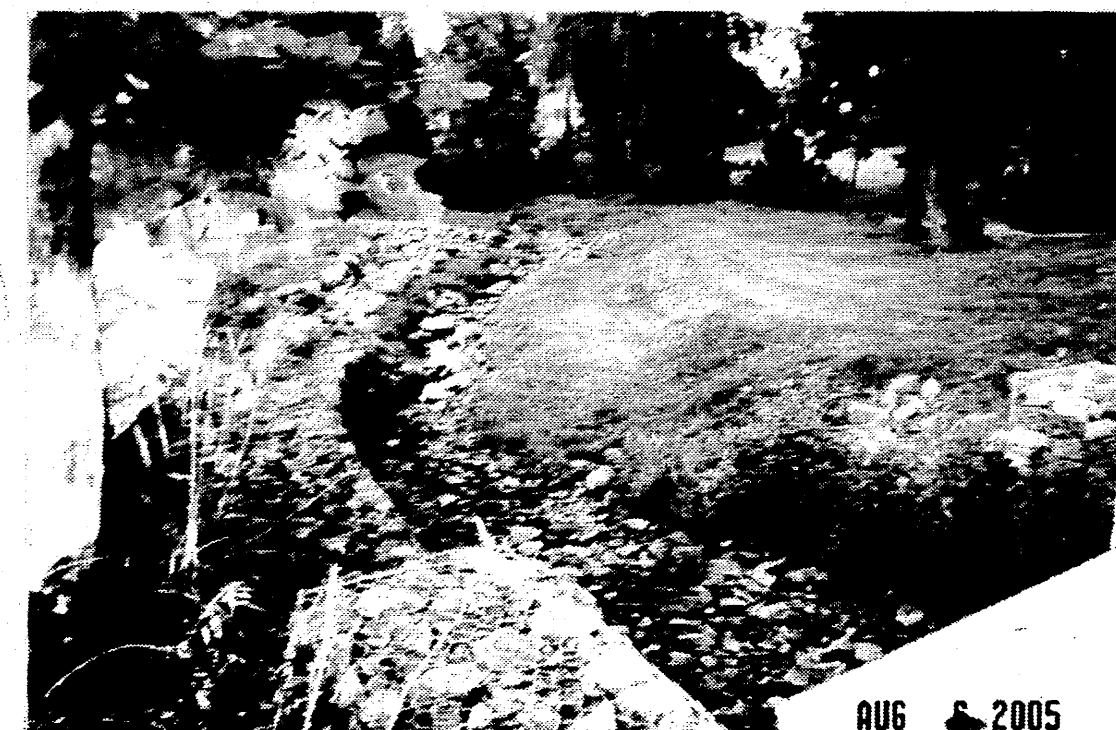
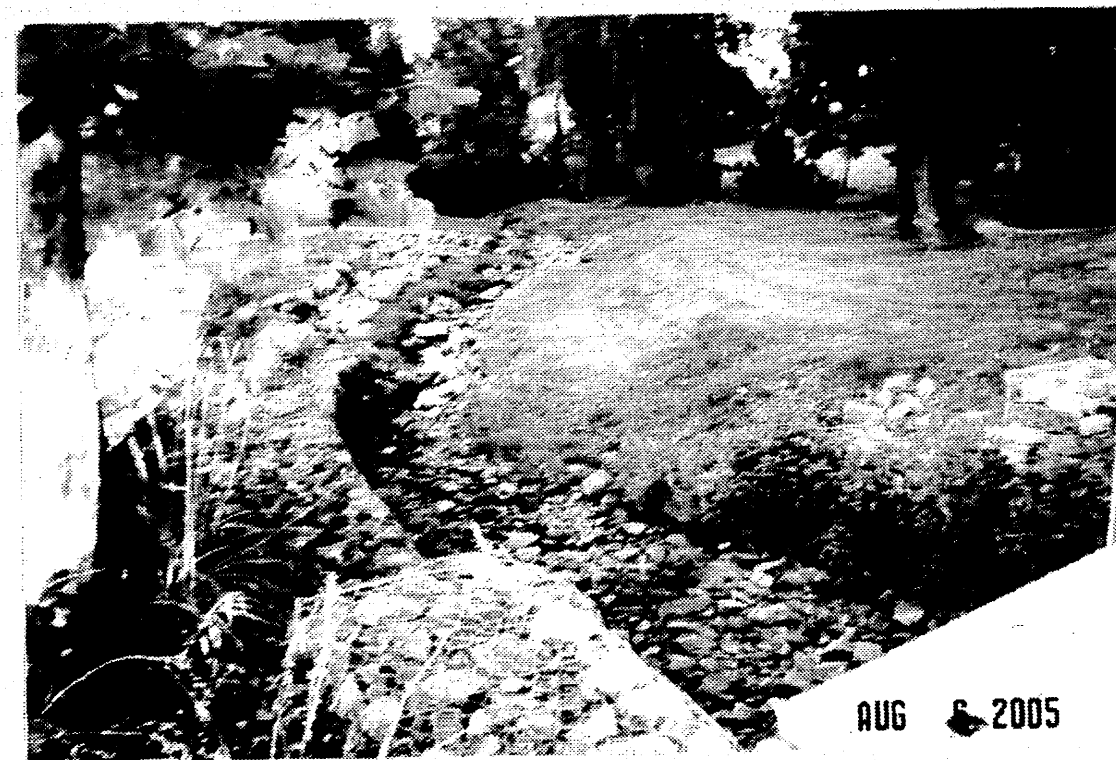


LANE



SHED MUST BE 10' FROM THE
PROPERTY LINES AND INSIDE THE FENCE
LINES









September 26, 2005

25

DAVID_GARCIA_(05-51) _____

Mr. David Garcia appeared before the board for this proposal.

MR. KANE: Request for 8 ft. rear yard setback for proposed 10 x 8 shed and for proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive.

MR. KANE: Tell us what you want to do, Mr. Garcia.

MR. GARCIA: Basically, I have the same problem as Mr. Schiller, I have a corner property and I want to put a shed in the back of the house which is considered by the Town a front yard. So my problem is I have a stream that goes, that runs through the property so sort of limits where I can pretty much put the shed.

MR. KANE: What's the blue line?

MR. GARCIA: That's the, yeah, I spoke with, said I have to, these are the boundaries where I can pretty much put the shed.

MR. KANE: Can you tell us why you want to put it in that particular location rather than someplace else on your property that's legal?

MR. GARCIA: Well because of the stream I have a serious slope that goes down into the stream so that takes a lot of property away from me as far as putting a shed in a stable place.

MR. KANE: Shed going to be similar in size and nature to other sheds that are in your neighborhood?

MR. GARCIA: Yes.

MR. KANE: Cutting down any trees, substantial

vegetation in the building of the shed?

MR. GARCIA: No.

MR. KANE: Creating water hazards or runoffs in the building of the shed?

MR. GARCIA: No.

MR. GARCIA: You understand then if the board grants your variance that you have to abide by all the building codes in the building of the shed?

MR. GARCIA: Yes.

MR. KANE: Any electric going to it?

MR. GARCIA: No.

MR. KANE: At this point, I will open it up to the public, ask if anybody's here for this particular hearing. And nobody's here. We'll close the public portion and ask Myra how many mailings we had.

MS. MASON: On the 13th of September, I mailed out 68 envelopes and had no response.

MR. GARCIA: It's a 10 x 8 shed.

MR. KANE: Ten by eight. Let it be noted he's putting in a smaller shed than what was asked for.

MR. KANE: Any further questions from the board? I will accept a motion.

MS. MASON: Does that change any of the numbers for the variance required?

MR. BABCOCK: Excuse me?

September 26, 2005

27

MS. MASON: Does that change any of the numbers required for the variance?

MR. BABCOCK: No.

MS. LOCEY: I'll make a motion to grant the request of David Garcia for his eight foot rear yard setback for proposed 8 x 10 shed and for a proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive in an R-4 zone.

MR. BROWN: Second the motion.

ROLL CALL

MS. GANN	AYE
MS. LOCEY	AYE
MR. BROWN	AYE
MR. MC DONALD	AYE
MR. KANE	AYE

**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS
OFFICE
845-563-4615**

MEMORANDUM

TO: LARRY REIS, COMPTROLLER
FROM: MYRA MASON, SECRETARY TO THE ZONING BOARD
DATE: 10/24/05
SUBJECT: ESCROW REFUND

**PLEASE ISSUE A CHECK IN THE AMOUNT OF \$ 141.18 TO CLOSE OUT
ESCROW FOR:**

ZBA FILE #05-51

NAME & ADDRESS:

**David Garcia
2 Harth Drive
New Windsor, NY 12553**

THANK YOU,

MYRA

L.R.10/24/05



**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS
RECORD OF CHARGES & PAYMENTS**



FILE #05-51

TYPE: AREA

TELEPHONE: 565-9080

APPLICANT:

David Garcia

2 Harth Drive

New Windsor, NY 12553

RESIDENTIAL:

\$ 50.00

CHECK # 462

COMMERCIAL

\$ 150.00

CHECK # _____

INTERPRETATION

\$ 150.00

CHECK # _____

ESCROW:

RESIDENTIAL \$300.00

CHECK # 463



DISBURSEMENTS:

MINUTES

ATTORNEY

\$5.50 / PAGE

FEE

PRELIMINARY:

4 PAGES

\$22.00

\$35.00

2ND PRELIMINARY:

_____ PAGES

\$ _____

\$ _____

PUBLIC HEARING:

3 PAGES

\$16.50

\$35.00

PUBLIC HEARING:

_____ PAGES

\$ _____

\$ _____

LEGAL AD: Publish Date: 9/10/05

\$49.69

TOTAL:

\$88.19

\$70.00



ESCROW POSTED:

\$ 300.00

LESS: DISBURSEMENTS:

\$158.19

AMOUNT DUE:

\$ _____

REFUND DUE:

\$141.81

Cc:

L.R. 10/24/05

DAVID_GARCIA_(05-51)

MR. KANE: Request for 8 ft. rear yard setback for proposed 8' x 12' shed and for proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive.

Mr. David Garcia appeared before the board for this proposal.

MR. KANE: Tell us what you want to.

MR. GARCIA: I want to put a 12 x 10 shed up on my property but according to the Town, I have two front yards cause it's a corner lot and the constraints I have with the shed that I have a brook running through the back of the property so it gives me a little bit of a problem where exactly to put the shed.

MR. KANE: So you would have water problems if you put the shed in the back?

MR. GARCIA: Right, I'm sort of limited to where I can put it.

MR. KANE: Will you be cutting down any trees or substantial vegetation in the building of the shed or replacement of the shed?

MR. GARCIA: No.

MR. KANE: And we're moving the shed, you're looking to move the shed because you'll create a water hazard if we put it in the back?

MR. GARCIA: I'm not moving the shed, I'm constructing the shed.

MR. KANE: Replace the shed because if you placed it in the back, you would have a water hazard because of the

creek.

MR. GARCIA: Right.

MR. KANE: Any easements where you propose to put the shed?

MR. GARCIA: Not that I know of.

MR. KANE: Is the shed similar in size and nature to other sheds in the neighborhood?

MR. GARCIA: Yes, it is.

MR. KANE: You had stated that.

MR. KRIEGER: Not that I know, you have to understand at the public hearing when you're asked that question the answer has to be yes or no.

MR. GARCIA: The easement that I know of is by the road which is off that part.

MR. KRIEGER: Find out so when you're at the public hearing to answer the question.

MR. KANE: That's why we have the prelim, you need to have correct answers.

MR. GARCIA: Sure.

MR. KANE: Also you had stated it's a 10 x 12 shed, is it 8 x 10 or 10 x 12?

MR. GARCIA: It's 10 x 12, I'm sorry, it's 10 x 8.

MR. KANE: Or 8 x 12 original numbers?

MR. GARCIA: I'm sorry, it's been a while since I wrote the paperwork.

MR. KANE: 8 x 12 is in the paperwork.

MR. GARCIA: 8 x 12.

MR. MC DONALD: In the pictures I'm looking at there's a shed, whose is that?

MR. GARCIA: That's my neighbor's.

MR. KANE: With the shed being in the front yard is it going to impede the view of any traffic going passed your house?

MR. GARCIA: No.

MR. KANE: When you come for the preliminary meeting can you bring me one picture showing the street in front of your house?

MR. GARCIA: Where the shed will be placed, sure.

MR. KANE: From the street if you would, thank you. Any other questions?

MR. MC DONALD: What side of the creek are you going to be on looking at this, this is the bridge on Willow Lane and your house is here?

MR. GARCIA: Right.

MR. MC DONALD: Going to be on this side?

MR. GARCIA: Shed will be here.

MR. MC DONALD: Okay.

MS. GANN: Accept a motion?

MR. KANE: Yes.

August 22, 2005

24

MS. GANN: I will offer a motion that we set up David Garcia for a public hearing for eight foot rear yard setback for proposed 8 x 12 shed proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive.

MR. MC DONALD: Second it.

ROLL CALL

MS. GANN	AYE
MR. MC DONALD	AYE
MR. REIS	AYE
MR. KANE	AYE



RESULTS OF Z.B.A. MEETING OF: September 21 2005

PROJECT: David Garcia

ZBA # 05-51

P.B.# _____

USE VARIANCE: _____ NEED: EAF _____ PROXY _____

LEAD AGENCY: M) _____ S) _____ VOTE: A _____ N _____

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____ CARRIED: Y _____ N _____
REIS _____
KANE _____

PUBLIC HEARING: M) _____ S) _____ VOTE: A _____ N _____

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____ CARRIED: Y _____ N _____
REIS _____
KANE _____

NEGATIVE DEC: M) _____ S) _____ VOTE: A _____ N _____

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____ CARRIED: Y _____ N _____
REIS _____
KANE _____

APPROVED: M) _____ S) _____ VOTE: A _____ N _____

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____ CARRIED: Y _____ N _____
REIS _____
KANE _____

ALL VARIANCES - PRELIMINARY APPEARANCE:

SCHEDULE PUBLIC HEARING: M) _____ S) _____ VOTE: A _____ N _____

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____
REIS _____ CARRIED: Y _____ N _____
KANE _____

PUBLIC HEARING: STATEMENT OF MAILING READ INTO MINUTES ✓

VARIANCE APPROVED: M) L S) B VOTE: A 5 N 0.

GANN A
LOCEY A
BROWN A
MC DONALD A
~~REIS~~
KANE A

CARRIED: Y _____ N _____.

Shed to be 10x8

**ZONING BOARD OF APPEALS: TOWN OF NEW WINDSOR
COUNTY OF ORANGE: STATE OF NEW YORK**

DAVID GARCIA

AFFIDAVIT OF SERVICE BY MAIL

#05-51

X

STATE OF NEW YORK)
) SS:
COUNTY OF ORANGE)

MYRA L. MASON, being duly sworn, deposes and says:


That I am not a party to the action, am over 18 years of age and reside at 67 Bethlehem Road, New Windsor, NY 12553.

That on the 13TH day of **SEPTEMBER**, 2005, I compared the (68) addressed envelopes containing the Public Hearing Notice pertinent to this case with the certified list provided by the Assessor's Office regarding the above application for a variance and I find that the addresses are identical to the list received. I then placed the envelopes in a U.S. Depository within the Town of New Windsor.

Sworn to before me this

Myra L. Mason, Secretary

13th day of September, 20 05


Notary Public

JENNIFER MEAD
Notary Public, State Of New York
No. 01ME6050024
Qualified In Orange County
Commission Expires 10/30/2016



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4631
Fax: (845) 563-3101

Assessors Office

August 25, 2005

David Garcia
2 Harth Drive
New Windsor, NY 12553

Re: 43-1-1

ZBA#: 05-51 (68)

Dear Mr. Garcia:

According to our records, the attached list of property owners are within five hundred (500) feet of the above referenced property.

The charge for this service is \$85.00, minus your deposit of \$25.00.

Please remit the balance of \$60.00 to the Town Clerk's Office.

Sincerely,

J. Todd Wile, IAO
Sole Assessor

JTW/tmp
Attachments

CC: Myra Mason, Zoning Board

35-1-50
Stephen & Faith Kuprych
279 Windsor Highway
New Windsor, NY 12553

38-3-27
Ethel Chartoff
11 Harth Drive
New Windsor, NY 12553

38-3-3
Robert & Carol Bates
5 Harth Drive
New Windsor, NY 12553

38-3-33
Evelyn Negron
Kristopher Lopez
19 Willow Lane
New Windsor, NY 12553

38-3-36
Elizabeth Steinmetz-Villa
13 Willow Lane
New Windsor, NY 12553

38-3-42
Jack & Margaret Dabrusin
Dana Saintmire
8 Dogwood Lane
Newburgh, NY 12550

42-1-1.21
Venera Martinisi
273 Windsor Highway
New Windsor, NY 12553

42-1-5
Anne Hodash
18 Willow Lane
New Windsor, NY 12553

42-1-8
Peter & Mary Fornal
6 Lannis Avenue
New Windsor, NY 12553

42-2-2
Patricia Nocton
16 Stuyvesant Oval - #1G
NY, NY 10009

35-1-51
Alfred & Pauline Cavalari
283 Windsor Highway
New Windsor, NY 12553

38-3-28
Albert & Dorothy Nickel
9 Harth Drive
New Windsor, NY 12553

38-3-31
Delio DeMoura
Alison Gian
3 Harth Drive
New Windsor, NY 12553

38-3-34
Joseph & Jacqueline Mott
17 Willow Lane
New Windsor, NY 12553

38-3-40
Michael & Nancy Suttlehan
8 Willow Parkway
New Windsor, NY 12553

38-3-43
Mary Ann & Daniel Stokes
14 Willow Parkway
New Windsor, NY 12553

42-1-1.22
Richard Harris
275 Windsor Highway
New Windsor, NY 12553

42-1-6
William & Helen Blenderman
20 Willow Lane
New Windsor, NY 12553

42-1-9
Philip McCarthy
Lori Schiffmar-McCarthy
10 Lannis Avenue
New Windsor, NY 12553

42-2-3
Gilbert & Barbara Ferrero
2 Mark Street
New Windsor, NY 12553

38-3-26
Paul Tartaglia, Sr.
13 Harth Drive
New Windsor, NY 12553

38-3-29
Philip & Helga Stoekel
7 Harth Drive
New Windsor, NY 12553

38-3-32
Ramon & Renee Rodriguez
1 Harth Drive
New Windsor, NY 12553

38-3-35
Lucious & Diann Evans
15 Willow Lane
New Windsor, NY 12553

38-3-41
John & Arline Mott
10 Willow Parkway
New Windsor, NY 12553

38-4-8
Robert & Eleanor Primavera
11 Willow Parkway
New Windsor, NY 12553

42-1-1.23
Salvatore & Mary Accolla
14 Willow Lane
New Windsor, NY 12553

42-1-7
Diane Newlander
4 Lannis Avenue
New Windsor, NY 12553

42-2-1
Lawrence & Mary Reis
22 Willow Lane
New Windsor, NY 12553

42-2-4
John & Lucille Faricellia
6 Mark Street
New Windsor, NY 12553

42-2-6
Piernia & Angelo Zazzi
8 Mark Street
New Windsor, NY 12553

42-2-19
Joan Hess
c/o Barbara O'Hara
9 Lannis Avenue
New Windsor, NY 12553

42-3-1
Edward & Olive Jollie
32 Willow Lane
New Windsor, NY 12553

42-3-4
John & Rhonda Rios
40 Willow Lane
New Windsor, NY 12553

43-1-2
Dennis & Susan Green
4 Harth Drive
New Windsor, NY 12553

43-1-5
Paul & Rebecca Gatt
10 Harth Drive
New Windsor, NY 12553

43-1-70
Jose & Jhoana Casiano
26 Spring Rock Road
New Windsor, NY 12553

43-1-73
Christopher & Virginia Negrinelli
32 Spring Rock Road
New Windsor, NY 12553

43-1-76
James & Patti Crossetta
31 Willow Lane
New Windsor, NY 12553

46-1-3
Nanette & Harry Ferguson, Jr.
33 Spring Rock Road
New Windsor, NY 12553

42-2-7
Charlene & Joseph Hunt, Jr.
10 Mark Street
New Windsor, NY 12553

42-2-20
Henry Donato
7 Lannis Avenue
New Windsor, NY 12553

42-3-2
Nyoka Young
36 Willow Lane
New Windsor, NY 12553

42-3-11
Randy Day
Lavetta McCollum
7 Mark Street
New Windsor, NY 12553

43-1-3
Joseph & Joan Masi
6 Harth Drive
New Windsor, NY 12553

43-1-6
John & Patricia Corkedale
12 Harth Drive
New Windsor, NY 12553

43-1-71
Peter & Carol Lenahan
28 Spring Rock Road
New Windsor, NY 12553

43-1-74
Martin & Dorothy Feldman
34 Spring Rock Road
New Windsor, NY 12553

46-1-1
Patricia Holder
35 Willow Lane
New Windsor, NY 12553

46-1-4
Linda & Barry VanHouten, Jr.
31 Spring Rock Road
New Windsor, NY 12553

42-2-18
Leonard & Linda DeWitt
11 Lannis Avenue
New Windsor, NY 12553

42-2-21
Vincent & Nancy Evans
5 Lannis Avenue
New Windsor, NY 12553

42-3-3
Carl & Mary Strong
P.O. Box 4231
New Windsor, NY 12553

42-3-12
Richard & Diane Storey
5 Mark Street
New Windsor, NY 12553

43-1-4
Rafael & Christina Jaquez
8 Harth Drive
New Windsor, NY 12553

43-1-7
William & Mary Nickel
14 Harth Drive
New Windsor, NY 12553

43-1-72
Cecelia & Herbert Burroughs
30 Spring Rock Road
New Windsor, NY 12553

43-1-75
John & Patricia Luongo
36 Spring Rock Road
New Windsor, NY 12553

46-1-2
R & D Controls, LLC
340 Orrs Mill Road
New Windsor, NY 12553

46-1-5
Veronica, Michael and
Elizabeth Ferguson
29 Spring Rock Road
New Windsor, NY 12553

46-1-6

John & Diana Fraine
27 Spring Rock Road
New Windsor, NY 12553

46-1-17

Helen Annan
14 Split Tree Drive
New Windsor, NY 12553

46-1-18

Robyn & Charles Lopresti, Jr.
16 Split Tree Drive
New Windsor, NY 12553

46-1-19

Catherine & Donald Jollimore, Jr.
18 Split Tree Drive
New Windsor, NY 12553

46-1-20

Robin Bello
20 Split Tree Drive
New Windsor, NY 12553

46-1-21

Nabil Guindi
Enas Hanna
22 Split Tree Drive
New Windsor, NY 12553

46-1-22

Kimberly Bennett
24 Split Tree Drive
New Windsor, NY 12553

46-1-23

Maria & Frederick Coutant, Jr.
37 Willow Lane
New Windsor, NY 12553

Town of New Windsor
ZONING BOARD OF APPEALS
PUBLIC HEARING NOTICE

PLEASE TAKE NOTICE that the Zoning Board of Appeals of the TOWN OF NEW WINDSOR, New York, will hold a Public Hearing on the following Proposition:

Appeal No. 05-51
 Request of DAVID GARCIA

for a VARIANCE of the Zoning Local Law to Permit:

Request for 8 ft. Rear Yard Setback for proposed 8' X 12' shed and; for proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive in an R-4 Zone (43-1-1)

PUBLIC HEARING will take place on September 26, 2005 at the New Windsor Town Hall, 555 Union Avenue, New Windsor, New York beginning at 7:30 P.M.

MICHAEL KANE
 CHAIRMAN

Ad Number: 1795679 Advertiser: NEW WINDSOR, TOWN

Phone: 8455634615 Sys No: 1194114 Caller: NYRA

INVOICING CUSTOMER:

Phone: 8455634615 Sys No: 1194114 AcctNo: P.O. No:

Name: NEW WINDSOR, TOWN Subscriber:

Address: ZONING AND PLANNING

555 UNION AVENUE

NEW WINDSOR NY 12553

ORDER:

Printed By: THRFODRLL Date: 09/06/2005 Assigned Sales: TownofNewWindsor ZONINGBOARDOFAPPEALS P AdType: LINER Order Type: NORMAL

Manual Delay: Box No: Call Back: Y

NOTES:

Change Reason:

INSERTION:

Product: THL Paper: TH Class: 999X; LEGAL BILLING

Schedule: Start Date - 09/10/2005 End Date - 09/10/2005

Sort: TOWN OF NEW WINDSORZONING BOARD OF APPEA

PRODUCTION:

Text Size: 2 x 27.00 ProdType: ENTERPRISE ColorNo: 0 Colors:

Tearsheets: 1 Proofs: 0 Affidavits: 1 Alt Addr: N

PRICING:

Price: 49.69 Payment Method: B1 Amount Paid: 0 Amount Owed: 49.69

PriceMethod: 0 (0=Normal, 1=User Met, 2=System Gross) Rate Code: LEL

For fields listed below 0 = NO 1 = YES

Till Forbid: 0 Mult. Content: 0

PUBLIC HEARING NOTICE
ZONING BOARD OF APPEALS
TOWN OF NEW WINDSOR

PLEASE TAKE NOTICE that the Zoning Board of Appeals of the TOWN OF NEW WINDSOR, New York, will hold a Public Hearing on the following Proposition:

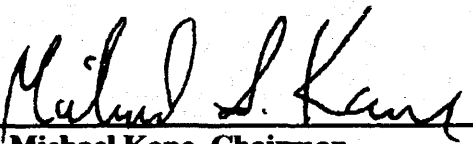
Appeal No. 05-51

Request of DAVID GARCIA

for a VARIANCE of the Zoning Local Law to Permit:

Request for 8 ft. Rear Yard Setback for proposed 8' X 12' shed and; for proposed shed to project closer to the road than the house on a corner lot at 2 Harth Drive in an R-4 Zone (43-1-1)

PUBLIC HEARING will take place on SEPTEMBER 26, 2005
at the New Windsor Town Hall, 555 Union Avenue, New Windsor, New York
beginning at 7:30 P.M.



Michael Kane, Chairman



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4689

ZONING BOARD OF APPEALS

September 13, 2005

David Garcia
2 Harth Drive
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #05-51

Dear Mr. Garcia:

This is just to let you know your Notices for Public Hearing were mailed out and the notice was also sent to The Times Herald Record Newspaper for publication. **PLEASE NOTE: The charge for publication in the Times Herald Record will be deducted from your escrow that was posted with your application papers.**

Your Public Hearing before the Zoning Board of Appeals for your requested variance at:

2 Harth Drive
New Windsor, NY

is scheduled for the September 26, 2005 agenda.

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have any questions or concerns in this matter, please feel free to contact me.

Very truly yours,

Myra Mason, Secretary
Zoning Board of Appeals

MLM:mlm

Town of New Windsor
555 Union Avenue
New Windsor, NY 12553
(845) 563-4611

RECEIPT
#760-2005

08/16/2005

Garcia, David And Evelyn *ZBA 05-57*

Received \$ 50.00 for Zoning Board Fees, on 08/16/2005. Thank you for
stopping by the Town Clerk's office.

As always, it is our pleasure to serve you.

Deborah Green
Town Clerk

TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS

RECEIPT OF ESCROW RECEIVED:

DATE RECEIVED: 08-10-05

FOR: ESCROW 05-51

FROM:

David Garcia
2 Harth Drive
New Windsor, NY 12553

CHECK NUMBER: 463

TELEPHONE: 565-9080

AMOUNT: 300.00

RECEIVED AT COMPTROLLER'S OFFICE BY:

NAME

DATE

PLEASE RETURN ONE SIGNED COPY TO MYRA FOR FILING

THANK YOU



RESULTS OF Z.B.A. MEETING OF: August 22, 2005

PROJECT: David Garcia ZBA # 05-51

ZBA # 05-51

P.B.#

USE VARIANCE: NEED: EAF PROXY

LEAD AGENCY: M) _____ S) _____ VOTE: A _____ N _____

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____
REIS _____
KANE _____

CARRIED: Y____N____

PUBLIC HEARING: M)_____ **S)**_____ **VOTE: A**_____ **N**_____

GANN	_____	
LOCEY	_____	
BROWN	_____	
MCDONALD	_____	CARRIED: Y_____N_____
REIS	_____	
KANE	_____	

NEGATIVE DEC: M) S) VOTE: A N

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____ CARRIED: Y _____ N _____
REIS _____
KANE _____

APPROVED: M) S) **VOTE:** A N

GANN _____
LOCEY _____
BROWN _____
MCDONALD _____ CARRIED: Y _____ N _____
REIS _____
KANE _____

ALL VARIANCES - PRELIMINARY APPEARANCE:

SCHEDULE PUBLIC HEARING: Morgan S. Hill VOTE: A 4 N 0

✓GANN	A
✓LOCEY	
✓BROWN	
✓MCDONALD	A
✓REIS	A
✓KANE	A

CARRIED: Y N

PUBLIC HEARING: STATEMENT OF MAILING READ INTO MINUTES

VARIANCE APPROVED: M)____ S)____ **VOTE:** A ____ N ____.

GANN _____
LOCEY _____
BROWN _____
MC DONALD _____
REIS _____
KANE _____

CARRIED: Y N .

[illegible]



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4689

ZONING BOARD OF APPEALS

August 10, 2005

David Garcia
2 Harth Drive
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #05-51

Dear Mr. Garcia:

This letter is to inform you that you have been placed on the August 22, 2005 agenda for the Zoning Board of Appeals to discuss your request for a variance at:

2 Harth Drive
New Windsor, NY

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have a problem with this time and/or date, please contact me at the above number and we will reschedule your appearance. If you have any further questions, please feel free to contact me.

Very truly yours,

Myra Mason, Secretary
Zoning Board of Appeals

MLM:mlm



TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS



APPLICATION FOR VARIANCE

8/1/5
Date

Application Type: Use Variance ☐ Area Variance ☐
Sign Variance ☐ Interpretation ☐

I. Owner Information: Phone Number: (845) 565-9080
DAVID GARCIA Fax Number: () 5AA

(Name)

2 HARTH DR. NEW WINDSOR NY 12553
(Address)

II. Applicant: Phone Number: (845) 565 9080
DAVID GARCIA Fax Number: () 5AA

(Name)

2 HARTH DR. NEW WINDSOR NY 12553
(Address)

III. Forwarding Address, if any, for return of escrow: Phone Number: ()
Fax Number: ()

(Name)

(Address)

IV. Contractor/Engineer/Architect/Surveyor/: Phone Number ()
Fax Number: ()

N/A
(Name)

(Address)

V. Property Information:

Zone: R-4 Property Address in Question: 2 HARTH DR.

Lot Size: .5 ACRE Tax Map Number: Section 43 Block 1 Lot 1

- a. What other zones lie within 500 feet? _____
b. Is pending sale or lease subject to ZBA approval of this Application? _____
c. When was property purchased by present owner? 2001
d. Has property been subdivided previously? NO If so, When: _____
e. Has an Order to Remedy Violation been issued against the property by the Building/Zoning/Fire Inspector? NO
f. Is there any outside storage at the property now or is any proposed? NO

****PLEASE NOTE:*****

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

COMPLETE THIS PAGE ☐

**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS**

APPLICATION FOR VARIANCE - continued

VIII. AREA VARIANCE: (This information will be on your Building Department Denial form you receive)

Area Variance requested from New Windsor Zoning Local Law,

	<u>Requirements</u>	<u>Proposed or Available</u>	<u>Variance Request</u>
Min. Lot Area			
Min. Lot Width			
Reqd. Front Yd.	<i>NOT PERMITTED</i>	<i>15'</i>	<i>PERMITTED IN FRONT YARD</i>
Reqd. Side Yd.			
Reqd. Rear Yd.	<i>10'</i>	<i>2'</i>	<i>8'</i>
Reqd. St Front*			
Max. Bldg. Hgt.			
Min. Floor Area*			
Dev. Coverage*			
Floor Area Ratio**			
Parking Area			

*Residential Districts Only

**Non-Residential Districts Only

PLEASE NOTE:

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS**

APPLICATION FOR VARIANCE - continued

- IX. In making its determination, the ZBA shall take into consideration, among other aspects, the benefit to the applicant if the variance is granted as weighed against the detriment to the health, safety and welfare of the neighborhood or community by such grant. Also, whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance; (2) whether the benefit sought by the applicant can be achieved by some other method feasible for the applicant to pursue other than an area variance; (3) whether the requested area variance is substantial; (4) whether the proposed variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district; and (5) whether the alleged difficulty was self-created.

After reading the above paragraph, please describe why you believe the ZBA should grant your application for an Area Variance:

BECAUSE OF A BROOK RUNNING THROUGH THE
PROPERTY, THERE REALLY IS ONLY ONE LOGICAL LOCATION TO PLACE A SHED.
PLACING THE SHED IN THE PROPOSED LOCATION WOULD IN NO WAY CHANGE
THE CHARACTER OF THE NEIGHBORHOOD BECAUSE TREES AND VEGETATION
WOULD CONCEAL IT THEREFORE IT WOULD NOT BE AN EYE SORE.
IF I WERE TO FOLLOW THE GUIDELINES SET FORTH BY THE ZONING
BOARD, THE PROPOSED SHED WOULD BE IN A PLACE WHERE WHERE
IT WOULD BE ~~BE~~ UNAPPEALING TO BOTH THE NEIGHBORHOOD
AND MYSELF.

PLEASE NOTE:

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

XII. ADDITIONAL COMMENTS:

- (a) Describe any conditions or safeguards you offer to ensure that the quality of the zone and neighboring zones is maintained or upgraded and that the intent and spirit of the New Windsor Zoning Local Law is fostered. (Trees, landscaped, curbs, lighting, paving, fencing, screening, sign limitations, utilities, drainage.)
- _____
- _____

XIII. ATTACHMENTS REQUIRED:

- ☐ Copy of contract of sale, lease or franchise agreement. Copy of deed and title policy.
- ☐ Copy of site plan or survey (if available) showing the size and location of the lot, buildings, facilities, utilities, access drives, parking areas, trees, landscaping, fencing, screening, signs, curbs, paving and streets within 200 ft. of the lot in question.
- ☐ Copies of signs with dimensions and location.
- ☐ Three checks: (each payable to the TOWN OF NEW WINDSOR)
- ☐ One in the amount of \$ 300.00 or 500.00 (escrow)
- ☐ One in the amount of \$ 50.00 or 150.00 (application fee)
- ☐ One in the amount of \$ 25.00 (Public Hearing List Deposit)
- ☒ Photographs of existing premises (5 or 6) from several angles **BY SUBMITTING DIGITAL PHOTOS PRINTED FROM COMPUTER - PLEASE SUBMIT FOUR (4) SETS OF THE PHOTOS.**

XIV. AFFIDAVIT.

STATE OF NEW YORK)

) SS.:

COUNTY OF ORANGE)

The undersigned applicant, being duly sworn, deposes and states that the information, statements and representations contained in this application are true and accurate to the best of his/her knowledge or to the best of his/her information and belief. The applicant further understands and agrees that the Zoning Board of Appeals may take action to rescind any variance granted if the conditions or situation presented herein are materially changed.

Sworn to before me this:

1st day of August 2005.


Owner's Signature (Notarized)

DAVID GARCIA
Owner's Name (Please Print)


Signature and Stamp of Notary

Applicant's Signature (If not Owner)

PLEASE NOTE:

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

ROSEANNA NIELSEN
Notary Public, State of New York
No. 4889924
Qualified in Orange County
Commission Expires April 20, 2007

COMPLETE THIS PAGE ☐

APPLICANT/OWNER PROXY STATEMENT
(for professional representation)

for submittal to the:
TOWN OF NEW WINDSOR ZONING BOARD OF APPEALS

_____, deposes and says that he resides
(OWNER)
at _____ in the County of _____
(OWNER'S ADDRESS)
and State of _____ and that he is the owner of property tax map
(Sec. _____ Block _____ Lot _____)
designation number (Sec. _____ Block _____ Lot _____) which is the premises described in
the foregoing application and that he authorizes:

(Applicant Name & Address, if different from owner)

(Name & Address of Professional Representative of Owner and/or Applicant)

to make the foregoing application as described therein.

**

Date: _____

Owner's Signature (MUST BE NOTARIZED)

Sworn to before me this:

_____ day of _____ 20____

Applicant's Signature (If different than owner)

Representative's Signature

Signature and Stamp of Notary

THIS FORM IS TO BE COMPLETED ONLY IF SOMEONE OTHER THAN THE PROPERTY OWNER WILL BE APPEARING AS REPRESENTATION OF THE OWNER AT THE ZBA MEETINGS.

**** PLEASE NOTE:**

ONLY OWNER'S SIGNATURE MUST BE NOTARIZED.

COMPLETE THIS PAGE ☐

8/22



TOWN OF NEW WINDSOR
555 UNION AVENUE
NEW WINDSOR, NY 12553
(845) 563-4615 (MYRA MASON)



ZONING BOARD PROCEDURES

PLEASE READ AND COMPLETE THE ATTACHED APPLICATION FORMS WHERE IT APPLIES TO YOUR SITUATION (**LOOK FOR HIGHLIGHT IN BOX IN LOWER RIGHT CORNER OF EACH PAGE**) AND RETURN TO MYRA MASON (845-563-4615) AT THE ZONING BOARD OFFICE (LOCATED IN THE PLANNING BOARD & ENGINEERING OFFICE IN TOWN HALL) WITH THREE CHECKS MADE PAYABLE TO "THE TOWN OF NEW WINDSOR" AS FOLLOWS:

RESIDENTIAL: (Three Separate Checks Please)

APPLICATION FEE:	\$ 50.00
*ESCROW:	\$500.00
**DEPOSIT FOR PUBLIC HEARING LIST:	\$ 25.00

MULTI-FAMILY: (Three Separate Checks Please)

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
**DEPOSIT FOR PUBLIC HEARING LIST:	\$ 25.00

COMMERCIAL: (Three Separate Checks Please)

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
**DEPOSIT FOR PUBLIC HEARING LIST:	\$ 25.00

INTERPRETATION: (Three Separate Checks Please)

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
**DEPOSIT FOR PUBLIC HEARING LIST:	\$ 25.00

YOU WILL THEN BE SCHEDULED FOR THE NEXT AVAILABLE AGENDA FOR YOUR "PRELIMINARY MEETING".



ESCROW

IS TO COVER OUTSIDE PROFESSIONAL FEES SUCH AS ZBA ATTORNEY FEE, MINUTES OF YOUR PORTION OF THE MEETING, LEGAL ADS, ETC. THE BALANCE WILL BE RETURNED TO YOU UPON CLOSING FILE.



LIST OF PROPERTY OWNERS
WITHIN 500 FT. RADIUS OF
PROPERTY IN QUESTION:

APPROXIMATE COST FOR
PUBLIC HEARING LIST:

1-10 NAMES	25.00
11-20 NAMES	35.00
21-30 NAMES	45.00
31-40 NAMES	55.00
41-50 NAMES	65.00
51-60 NAMES	75.00
61-70 NAMES	85.00
71-80 NAMES	95.00
81-90 NAMES	105.00
91-100 NAMES	115.00

ANYTHING OVER 100 NAMES
IS \$1.00 EA. ADDITIONAL
NAME

1. WHEN THE ASSESSOR'S OFFICE NOTIFIES YOU THAT YOUR PUBLIC HEARING LIST IS READY, YOU MUST COME IN AND PAY THE BALANCE DUE FOR THE LIST. (THE LIST WILL BE PREPARED ON LABELS FOR YOUR CONVENIENCE).
2. PREPARE AN ENVELOPE (self-sealing envelopes are much appreciated) FOR EACH LABEL WITH YOUR RETURN ADDRESS AND A REGULAR \$.37 STAMP. BRING THE PREPARED ENVELOPES AND A COPY OF THE LIST TO THE ZONING BOARD SECRETARY FOR MAILING. YOUR PUBLIC HEARING DATE WILL BE SCHEDULED AT THIS TIME.

NOTE:

IF IT IS EASIER FOR YOU, YOU CAN BRING THE ENVELOPES WITH YOU WHEN YOU PICK UP AND PAY FOR YOUR LIST. YOU CAN PUT THE LABELS ON AT THAT TIME AND BRING THEM TO THE ZBA OFFICE FOR COMPLETION.

NOTE:

THE ZBA MEETS ON THE 2ND AND 4TH MONDAY OF EACH MONTH UNLESS A HOLIDAY FALLS ON THAT DATE.